

BOARD MEETING

May 22, 2015 at

Attendees:

Greg
 Lisa
 Shana
 Maria
 Michelle
 Chantal- via phone

Items of New Business-

Selection of Independent Auditor for 2014-2015 school year- Workshop has been completed for the review and discussion.

Discussion amongst all Board Members in regards to the 3 choices of auditors.

Shana motions to approve Kings and Walker

Lisa seconds the motion- unanimously approved- King and Walker has been selected

Acceptance of Jeanette LaFleur as Principal for focus on Kindergarten thru 2nd grade

She will work jointly with the primary principal- to focus on customer service of our families needs

Greg motion to adopt offer letter for Jeanette LaFleur as Principal for K thru 2nd Grade

Shana seconds- unanimously approved

**Hiring of Joann Jackson- Employee of EAA –replacing Heather Confer’s position
 Salary request of \$ 55k which is the same as Heather’s and the standard for this position.**

Maria has asked her experience with Charter School, Joann has indicated that she has not but with her extensive background in government and regulations with the rental cars has provided me with the diligence on the research. She will be handling all aspects of the business, meeting deadlines, making sure EAA is staying within compliance,

Greg Motions to hire Joann Jackson as business manager

Maria seconds the motion- unanimously approved

Greg opens the discussion for the hiring of Donna Berrie, CPA to replace Shelly of I-schools role, she will handle A/P, A/R and payroll with a salary of \$44,000 this is \$ 4,000 more than Shelly however she is a CPA and she is fluent in Quickbooks.. She has already found money being paid out more than once to a vendor; she found a significant amount



paid in taxes on copiers that EAA should not have paid taxes on. She is fluent in QuickBooks, which I-schools was not and made no entries to all last school year. Greg also discussed that Donna has a role in Empacc, which no longer has a contract with EAA will remove himself from a voting position. Discussions occurred in regards to her status as CPA and her schedule. She will be working flexible hours which is why we EAA is able to obtain her a a much lesser cost.

Maria Ironstone motions to hire Donna Berrie, CPA

Michelle Morley seconds Motion

Greg as abstained

Lisa Murray objects

Remaining attending board members approve

Discussion of the Records and the development of EAA's policy as well as the State Statute of allowances. Also indicated that Joann Jackson will review all requests and that if necessary based on the request bringing in Ron Lewis to review all outgoing items.

Michelle Morley motion for the acceptance of the Records Request Policy to be added to the EAA By-Laws

Greg seconds - unanimously approved

Maria motions to allow Greg to have discretionary approval up to \$ 15,000 for Emergencies while we are in the on-going review of last year's finances from I-school and rolling into the new school year.

Michelle Morley seconds- unanimously approved

Discussion of I-schools controlling email accounts and other accounts on behalf of EAA. Greg requested a cease and desists to be sent to I-schools per Ron Lewis. Greg will be maintaining the accounts and taking control over the systems.

Greg indicated there will be no regular summer camp this year as the enrollment was next to nothing, EAA will still be offering the enchainment camps as enrollment is a bit higher.

Greg motion to adjourn the meeting at 8:21 pm

Maria second motion- unanimously approved

